

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	
2. AMENDMENT/MODIFICATION NO. 02		3. EFFECTIVE DATE 04/08/2010	4. REQUISITION/PURCHASE REQ. NO. GA 100089
5. PROJECT NO. (If applicable)			
6. ISSUED BY AOC - Procurement Division 2nd & D Streets, SW Room H2-263 WASHINGTON, DC 20515		7. ADMINISTERED BY (If other than Item 6)	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, country, state and ZIP Code)		(X) 9A. AMENDMENT OF SOLICITATION NO. RFP100030 X 9B. DATED (SEE ITEM 11) 03/15/2010 10A. MODIFICATION OF CONTRACT/ORDER NO. 10B. DATED (SEE ITEM 11)	
CODE	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☒ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

 13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.
 IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return _____ copies to the issuing office.

 14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
 SEE ATTACHED PAGES

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Frederick Witcher, Jr.	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA By _____ (Signature of Contracting Officer)	16C. DATE SIGNED

Summary Info Continuation Page

B1 AMENDMENT TEXT

A. This Amendment is issued to the above referenced solicitation to replace pages with those that have corrections and/or changes made to them, answer contractor questions and extend the proposal due date. Please replace the following pages with those currently in the solicitation package:

Remove

Solicitation, Offer, and Award, Page 1

The Schedule, Page 3A

Page 35 of 60

Page 53 of 60

Page 55 of 60

Pages 59 and 60

Past Performance Questionnaire, Pages 1 thru 4

Insert

Solicitation, Offer, and Award, Page 1

The Schedule, Page 3A

Page 35 of 60

Pages 53 and 53(a) of 60

Pages 55 and 55(a) of 60

Pages 59, 59(a) and 60

Past Performance Questionnaire, Pages 1 thru 4

Questions and Government Responses, Pages 1 thru 5

NOTES:

1. The due date and time for receipt of offers is changed to May 4, 2010, 1:00 PM.
2. Closing date for submission of Requests for Information is 20 Apr 10.

BASE

Number	Commodity Name	Quantity	Unit of Issue	Unit Price (\$)	Total Cost (\$, Inc. disc)
1	DO NOT USE - USE ORIGINAL PAGE 3 RELEASED ON 15 MAR 10	Total : 0.000000	EA	\$	\$
Description: Indefinite Delivery/Indefinite Quantity (IDIQ), Multiple Award Contract for Various Construction Services for the Architect of the Capitol (AOC), Washington, DC.					

Lump-Sum Price for Base

\$

INSTRUCTIONS FOR COMPLETING THE SCHEDULE

The Schedule (Items 0001 through 0010) requires submission of your firm's corporate G&A (general and administrative) rate and profit rate attributable to the performance of this contract for the base period and the four (4) option periods. These percentages will be applied to an estimated \$35 million worth of work during the stated contract period. The estimated dollar amount is merely a means of providing consistency to the evaluation as these amounts are not guaranteed. The rates proposed are for evaluation of your price proposal initially. **However, G&A rates for future task orders (including modifications thereof) shall not exceed the rates proposed for the base year and any option period (s); this requirement shall be strictly enforced [see Clause No. "I3", paragraph (a)(ii)], page 35.** Also see the Articles (in the GENERAL CONDITIONS Section) entitled "CHANGES" and "CHANGES - SUPPLEMENT".

**** ADDITIONAL INFORMATION ****

The contractor shall provide all labor, equipment, material, supplies and incidentals as required by each task order and in accordance with the terms and conditions of the basic contract's General Conditions, Supplemental Conditions, etc. Each task order's performance period shall be negotiated. **A bid bond is required with each proposal submitted in response to any task order Request for Proposal.** Performance bonds, payment bonds (task orders exceeding \$100,000.00) and insurance certificates shall be submitted for approval no later than twenty (20) calendar days after receipt of Notice of Award.

(a) Competition for issuance of task orders is limited to those awardees under this contract. All awardees shall be given a fair opportunity to be considered for each task order. Upon determining the need to issue a task order, all awardees will be considered equally against the stated criteria.

(b) Unless the Contracting Officer applies the exceptions noted below, each task order will be awarded, as a result of competition, to the Contractor who offers the best value to the Government considering the criteria specified. The Contracting Officer's decision for award of a task order is not protestable unless the protest is on the grounds that the order is outside the scope of the contract.

(c) Each Contractor shall be given a fair opportunity to be considered for award of a task order. The Contracting Officer reserves the right to make award of a task order without competition based upon a determination that the Government's interests are best served by:

- (i) awarding a follow-on effort to a previous task order to the incumbent contractor;
- (ii) using past performance as sole factor in determining award of a task order;
- (iii) placing a task order with a Contractor without competition when it becomes evident that the minimum guarantee must be satisfied;
- (iv) placing a task order with a Contractor without competition because the services are of a unique nature and only one Contractor is capable of providing the level of quality to satisfy the Government's requirements; or
- (v) placing a task order with a Contractor without competition when an unusual and compelling urgency exists that would be harmful to the Government if a task order was not issued promptly (e.g. security concerns, etc.)

I3 REQUIREMENT FOR TASK ORDER PROPOSALS

(a) Estimating software.

(i) RESERVED.

(ii) Units, unit pricing, quantities, material, equipment and labor shall be clearly identified.

Lump sum pricing shall be held to a minimum. **Additionally, the maximum amount (percentage) for G&A and profit shall not exceed the rates proposed for the base year and any option period; THIS REQUIREMENT SHALL BE STRICTLY ENFORCED.**

(b) The Government is not obligated to obtain written proposals or hold discussions prior to award of a task order. If the Government determines that proposals are necessary, proposals may be submitted in writing or oral form at the discretion of the Contracting Officer. Should all proposals contain deficiencies that would preclude awarding the task order, exchanges will be held to resolve the deficiencies and contractors will be provided an opportunity to submit final proposal revisions.

(c) A written cost proposal will be requested at the Contracting Officer's discretion, however cost reasonableness shall be taken into consideration prior to award of a task order. Costs associated with preparation, presentation, and/or discussion of a contractor's task order proposal shall not be an allowable direct cost against this contract.

(d) Technical Proposals, if required, may address one or more of the following factors:

- The contractor's technical understanding of the work
- The most efficient and effective plan to accomplish the work
- Rationale for proposed materials, type and quantities

I4 SELECTION CRITERIA FOR INDIVIDUAL TASK ORDERS

One or more of the following criteria may be considered when contractors compete for award of a task order:

(a) Past Performance

(End of provision)

AOC52.216-3 Indefinite Delivery Contract Awards (Aug 2006)

(a) The Government may award up to six (6) indefinite-delivery indefinite-quantity (IDIQ) contract(s) resulting from the solicitation to the responsible offeror(s) whose offer(s) conform to the solicitation and will be most advantageous to the Government, cost or price and other factors specified elsewhere in this solicitation, considered.

(b) The requirement, if any, used as the seed requirement under this solicitation will be issued as a task or delivery order to the offeror representing the best overall value to the government among those firms determined to be technically acceptable. Additional contracts may be awarded to offerors whose proposals are also advantageous to the Government, based upon the stated evaluation criteria. Each awardee will receive a minimum guarantee of \$100,000.00, subject to the availability of funds, for the term of the contract. The estimated maximum amount to be ordered under this contract, encompassing all contracts awarded and including all options, is \$135,000,000.00.

(c) Reserved.

(End of provision)

AOC52.232-14 Submission of Electronic Funds Transfer Information (Oct 2008)

(a) *Method of payment.* All payments by the Government under any contract resulting from this solicitation shall be made by electronic funds transfer (EFT) except as provided in paragraph (a)(2) of AOC52.232-6, Payment by Electronics Funds Transfer - Other Than Central Contractor Registration.

(b) *Mandatory submission of EFT information.* The offeror must submit SF 3881, ACH VENDOR/MISCELLANEOUS PAYMENT ENROLLMENT FORM, with its proposal. Award cannot be made without this properly prepared form.

(End of provision)

AOC52.236-13 Visit to the Site of the Work - Construction (Jun 2004)

(a) It is strongly recommended that all prospective offerors visit the site where the work is to be performed, compare the work requirements with existing conditions, verify dimensions, if necessary, and fully inform themselves regarding the nature and scope of the proposed work and the conditions under which it will be conducted. Offerors shall also inform themselves regarding other work, if any, being done or to be done by or for the United States government, the District of Columbia government and utility companies, by contract or otherwise, where such work may affect or be affected by the operations under the contract. Failure to take these precautions will in no way relieve the successful offeror from his obligation to furnish all materials, services, labor, and any other requirements necessary to complete the work satisfactorily under the conditions established by the contract documents and without additional expense to the Government.

(b) A pre-proposal meeting will be conducted at the ***PRE-PROPOSAL MEETINGS SHALL BE CONDUCTED FOR EACH TASK ORDER AS REQUIRED*** Washington, D.C. for all prospective offerors on TBD at TBD, local time.

(c) The Architect will conduct one field inspection of the work immediately following the pre-proposal meeting. Those intending to participate shall meet at the address above. Information concerning the meeting may be obtained by telephoning **TBD** at **TBD**.

(d) Offerors are encouraged to submit all questions in writing at least five (5) working days prior to the conference. Questions will be considered at any time prior to or during the conference; however, offerors will be asked to confirm verbal questions in writing. Subsequent to the conference, an amendment to the solicitation containing an abstract of the questions and answers, and a list of attendees, will be disseminated.

(e) Offerors are cautioned that, notwithstanding any remarks or clarifications given at any site visit, the pre-proposal conference or field inspection, all terms and conditions of the solicitation remain unchanged unless they are changed by amendment to the solicitation. If the answers to conference questions, or any solicitation amendment, create ambiguities, it is the responsibility of the offeror to seek clarification prior to submitting an offer.

(End of provision)

L1 OFFER GUARANTEE – CONSTRUCTION

(a) An offer guarantee is required for all offers exceeding \$100,000.00. The offeror shall furnish an Offer Guarantee of not less than 20% of the proposed price in the form of a firm commitment consisting of a Bid Bond, Certified Check, Cashier's Check, Irrevocable Letter of Credit, or Postal Money Order made payable to the Architect of the Capitol, or under Treasury Department Regulations certain bonds or notes of the United States. The Contracting Officer will return Offer Guarantees, other than Bid Bonds, (1) to unsuccessful offerors as soon as practicable after **(continued on Page 54 of 60)**

(G) Period of Performance

(H) Type of Contract

(ii) The following list is representative of the type of work which may be included as part of this contract:

Energy Savings

Sustainable/LEED Construction

Waterproofing/Structural Repair of Foundations

Selective Demolition

Rehabilitation of Parking Garages

Code Compliance

Rehabilitation, Restoration, and Preservation of Monumental Historical Structures

Fire Alarm and Fire Sprinkler/Systems Upgrades

Protection Systems for facilities and grounds to support security mission

Roof Replacement

Temporary Facilities

Emergency Power/Electrical Upgrades

Design/Build

(2) Evaluation Factor 2 - Management Approach

(i) **Subfactor 1 - Organization:** Provide an organization chart that demonstrates your ability to manage multiple projects at the same time without significant difficulty. Discuss your organization and as a minimum indicate the number of personnel and discuss the duties of proposed technical staff. Offerors shall specify criteria (skill levels, lines of accountability, etc.) for personnel in these positions. Describe functions, responsibilities and authorities for performing such duties as overall contract management, project management, site superintendence, quality control, estimating, scheduling and subcontract purchasing and administration. Additionally, clearly define support and interface with home office or corporate headquarters for such aspects as financial, management and technical support, if applicable. Describe how your firm shall be capable of responding to Government requirements and any emergency response requirements specified in task orders. If applicable, the support and interface with home office or corporate headquarters for such aspects as financial, management and technical support shall be adequately defined. The offer's narrative shall include a reasonable description of how the offeror plans to comply with the contract's response requirements. Teaming/partnering arrangements between Management and Engineering, contractors and subcontractors and government staff shall be logical and effective.

(ii) **Subfactor 2 - Key Personnel:** Provide resumes for proposed key personnel in the areas of project management, contract management, site superintendence, quality control, and safety. Resumes shall include the proposed key personnel's background, education and experience. Personnel shall meet

experience qualifications, as applicable. Key personnel shall possess a minimum of five (5) years experience working in occupied monumental historic buildings.

(iii) **Subfactor 3 - Subcontractor Management Capability:** Discuss processes which shall be used to ensure consistent satisfactory performance of subcontractors. Describe your firm's on-site subcontractor management capability with respect to work schedules, change order requests, safety, and quality control of work. Describe the measures used by your firm to prevent labor violations and what actions are taken to resolve violations of the Davis-Bacon Act.

(iv) **Subfactor 4 - Quality Control & Safety:** Provide your company's Quality Control (QC) program consisting of your QC organization, plan, recurring meetings, construction operations on-site and off-site, and submittal review. The QC Program should also consist of the testing and documentation necessary to provide materials, equipment, workmanship, fabrication, construction, and operations that comply with this contract. In addition, please provide a broad discussion of all aspects of quality control to include, but not limited to, responsibility for surveillance of work, acceptance, rejection, documentation, tracking and resolution of deficiencies, trend analysis and corrective action, quality control processes and procedures, and interfacing with Government Contracting Officer Technical Representatives (COTRs), etc.

Provide an executive summary of your company's safety program. The summary should include a general discussion of your accident (**continued on page 56**)

(ii) Subfactor 2 - Key Personnel

The Government shall evaluate the offeror's proposed key personnel for the following functions: project management, contract management, site superintendence, safety and quality control to determine adequacy of such. Resumes for proposed key personnel shall be evaluated to determine if their background, education, and experience is adequate. Preference shall be given to offerors with internal staffing to accomplish design/build and project management tasks.

(iii) Subfactor 3 - Subcontractor Management Capability

The offeror's processes to ensure satisfactory performance of subcontractors shall be evaluated to determine if processes are adequate. The firm's on-site subcontractor management capability shall be evaluated with respect to work schedules, change order requests, safety, and quality control to determine if procedures are adequate. Measures by your firm to prevent subcontractor labor violations and actions to resolve such violations of the Davis-Bacon Act shall be evaluated to determine adequacy.

(iv) Subfactor 4 - Quality Control & Safety

The Government shall evaluate the firm's proposed quality control activities to ensure that engineering, superintendence, inspection/quality control personnel possess the requisite skills, experience and training to review/inspect construction work assigned. The Government shall evaluate the firm's quality control processes and methods to ensure that these processes are logical, effective and shall ensure only high quality materials and workmanship. The Government shall evaluate the adequacy of tools and methods to identify and correct subcontractors and/or in-house personnel performing poorly. The Government shall evaluate the offeror's familiarity with and adherence to OSHA standards and standard District of Columbia safety requirements. The Government shall evaluate the narrative regarding how your organization ties environmental compliance into its operations, what training is provided and what protections are implemented to ensure protection of the environment, sediment and erosion control, asbestos and lead abatement, hazardous waste management, protection of natural resources, and general environmental stewardship will be evaluated also to determine adequacy. Procedures and processes to promote safety during construction within the last five (5) years will be evaluated to determine adequacy.

(v) Subfactor 5 - Project Controls

The Government shall evaluate the adequacy of the Offeror's processes and procedures for effective administration and management of construction contracts schedule, scope, cost, and risk. Additionally, the Government shall evaluate the Offeror's approach to determine when a project is out of tolerance and action(s) to be taken to bring a project back into tolerance.

D. Evaluation Factor 3 - Scheduling Methodology

The Government shall evaluate the offeror's scheduling methodology to determine if scheduling processes ensure completion and control of the project from beginning to the end of the project. The Government shall evaluate the narrative to determine if the Offeror demonstrates an understanding of the scheduling requirements of the RFP and the limitations of the schedule. The Government will also evaluate the narrative to determine if the Offeror adequately describes his capability to satisfy CPM format and cost loading requirements when required.

E. Evaluation Factor 4 - Past Performance

The Government shall evaluate the business practices and quality of the offeror's past performance based upon performing work on monumental buildings of historical significance. The assessment of the offeror's past performance shall be used as a means of evaluating the relative capability of the offeror to the other competitors.

The Government shall use references provided in response to Factor 1 above and may use other references, to verify past performance. Evaluation of past performance shall be a subjective assessment based upon a consideration of all relevant facts and circumstances. The Government is seeking to determine whether the offeror has consistently demonstrated the following:

- (i) Reasonable and cooperative relationships with Government Program and Contract Management offices to include responsiveness to technical direction and contract administration,
- (ii) Flexible, reasonable and cooperative in meeting mission changes/contract changes and an overall concern for Government's interest,
- (iii) Satisfaction of end users with the contractor's products and services, to include follow-on responsiveness to warranty issues and product concerns,
- (iv) Successful subcontractor relationships and subcontractor management,
- (v) A commitment to customer satisfaction, quality management and workmanship, specification compliance, safety and timely delivery/adherence to schedule of services at fair and reasonable prices,
- (vi) Record of successful compliance with established minimum standard operations; compliance with standards of good workmanship; ability to meet user's mission needs, including cost and schedule,
- (vii) Successful record of work integration among subcontractors/teaming arrangements and other parties affected by the work and ability to solve multiple problems and to stay on schedule,
- (viii) Quality supplies and work performed; compliance with contract requirements; ability to resolve problems with minimal Government intervention; accuracy of reports and test data; technical ability and conformance to good workmanship standards; and proven ability to identify, correct and prevent discrepancies,
- (ix) Effective project management and workforce structure to perform the contract; track record of principal individuals selected to manage and perform key aspects of the contract, to include the past performance of the offeror as a whole and how well the offeror's employees have performed,
- (x) Record of identifying and managing performance risks, and
- (xi) Successful implementation and transition to the end user with minimal disruption.

Offerors shall be given an opportunity to address especially unfavorable reports of past performance, and the offeror's response, or lack thereof, shall be taken into consideration. In investigating the offeror's past performance, the Government shall consider references submitted by the offeror and may consider information from other sources.

The Government's conclusions about the overall quality of the offeror's past performance shall be highly influential in determining the relative merits of the offeror's proposal and in selecting the offers considered most advantageous to the Government. Past performance findings shall be used to validate proposals against established evaluation criteria and assign an overall risk to the Government for successful performance.

The Government shall consider the currency, relevancy and trends of the performance information while conducting its performance evaluation. For the purpose of this solicitation, currency is performance occurring within the last five (5) years through the solicitation release date. Within this period, performance occurring later in the period may have greater significance than work occurring earlier in the period. For example, performance information for work occurring during 2008 may have greater importance than performance information for work occurring during 2005. In assessing relevancy, the Government may evaluate an offeror's references for similarity of the construction methods provided, scope of contract and location of work. Relevancy shall be evaluated based on successful performance in the construction.

(b) Price Evaluation Criteria. The Government shall evaluate the price proposals (G&A, profit rates) of all firms found technically qualified. Price criterion measures and analyzes the reasonableness of the offeror's proposed rates.

(End of provision)

Clauses By Reference

Clause	Title
52.211-6	Brand Name or Equal (Aug 1999)
52.216-27	Single or Multiple Awards (Oct 1995)

**AOC PAST PERFORMANCE QUESTIONNAIRE
RFP 100030**

**INDEFINITE QUANTITY/INDEFINITE DELIVERY MULTIPLE AWARD
CONTRACT FOR VARIOUS CONSTRUCTION SERVICES FOR THE ARCHITECT
OF THE CAPITOL, WASHINGTON, D.C.**

The company listed below is preparing an offer on the above project for the Architect of the Capitol, Washington, DC. Your name has been provided as a customer reference regarding performance under a past contract with your agency/company. Your comments are considered Source Selection Sensitive, therefore, you are advised that your response will be safeguarded to the extent cited in the Federal Acquisition Regulation (FAR) 42.1503. FAR prohibits the release of past performance evaluations to other than other Government personnel and the company whose performance is being evaluated during the period the information may be used to provide source selection information.

This past performance questionnaire is being submitted by the contractor and you are requested complete it and return it to the Architect of the Capitol in care of Fred Witcher at FAX number (202)225-3221 on or before the proposal submission due date of **27 Apr 10**. While all elements below may not apply, please complete as much as possible.

Company/Individual Requesting Past Project Information:

Name: _____

Past Project Title On Which The Company Is Being Evaluated

Project Title : _____

Evaluator POC (for verification purposes)

Name: Agency/Company, POC _____ Date: _____

Phone No.: _____ Fax No. _____

E-mail _____ Address: _____

Address: _____

Position held or function in relation to project: _____

AOC PAST PERFORMANCE QUESTIONNAIRE
RFP 100030

Ratings: Please evaluate the contractor's performance using the following ratings:

- "O" Outstanding The contractor's performance clearly exceeded the contract requirements.
"S" Satisfactory The contractor's performance met the contract requirements.
"M" Marginal The contractor's performance met the minimum contract requirements but with difficulty.
"U" Unsatisfactory The contractor's performance was poor and/or did not satisfy contract requirements.

Please rate and provide supporting information for the following. If the rating is Outstanding or Unsatisfactory, please provide specific contract/job performance areas which were exceeded or not performed in accordance with the contract's minimum requirements. (Use additional sheets as needed)

1. Performance in meeting delivery/completion schedules: _____

Rating: _____

2. What did the contractor do to improve or resolve schedule problems, if any? _____

Rating: _____

3. The contractor's quality control (CQC). _____

Rating: _____

4. The contractor's performance in delivering quality work in accordance with the contract: _____

Rating: _____

5. The contractor's ability to provide the required work at a reasonable total price. _____

Rating: _____

6. The contractor's compliance with labor standards, if applicable. _____

Rating: _____

7. The contractor's compliance with safety standards. _____

Rating: _____

AOC PAST PERFORMANCE QUESTIONNAIRE
RFP 100030

8. Has the contractor been given any of the following: Cure notice, show cause, letters of reprimand, suspension of payments, termination? If yes, please explain. _____

Rating: _____

9. Would you award another contract to this contractor? If no, please state reasons for not recommending this contractor additional work.

Rating: _____

10. Was the customer satisfied with the end product? _____

Rating: _____

11. The relationship between the contractor and owner's contract team/Contracting Officer/COR/COTR?

Rating: _____

12. The contractor's on-site management and coordination of subcontractors.

Rating: _____

13. The contractor's overall corporate management, integrity, reasonableness and cooperative conduct.

Rating: _____

14. Has the contractor filed any modifications? _____ How many? _____
And to what extent? _____

15. Has the contractor been provided an opportunity to discuss any negative performance ratings?

If so, what were the results? _____

16. **OVERALL RATING**

Rating: _____

17. Please provide any additional comments: _____

AOC PAST PERFORMANCE QUESTIONNAIRE
RFP 100030

CONTRACTOR QUESTIONS AND GOVERNMENT RESPONSES

1. Question: In the RFP on page 35 of 60 Section I3 (a) (i), it states that the proposals are to be prepared in Unifomat II, (GSA Standards-PBS P3440.5A and ASTM E-1557. We do a lot of work with GSA and we are not familiar with this program. Is this a program we must purchase or can we use your bid forms and whatever other spreadsheets are required through and Excel spreadsheet?

Response: Please disregard; this requirement has been deleted. A revised page is incorporated via this amendment.

2. Question: We see that it says there is no scheduled site walks and that it will be done on each project. Will there be a pre-proposal conference to go over the documents?

Response: No, not at this time.

3. Question: We see that there is mention of a seed project. Will there be a seed project put out after the IDIQ Contractors you have selected are notified?

Response: No, there will not be a "seed" project. Once the base contracts are awarded and as requirements are identified, Requests for Proposals (RFPs) will be issued either competitively or on a non-competitive basis.

4. Question: Please reference the Contractor Questions and Government Responses provided in Amendment #1. In response to Question 4 it is clear that the Government is looking for evidence that the Offeror has the project management capability to successfully perform design/build contracts. The response goes on to state that the capability to perform design/build tasks, whether it be with internal staff or through partners or teaming with others, be presented in (ii) Sub factor 2 – Key Personnel. Under (ii) Sub factor 2 – Key Personnel, is the Government looking for resumes for additional key people to include architects and engineers that will be available to perform services on design/build tasks?

Response: Yes. Preference will be given to those offerors with internal staffing to accomplish design/build and project management tasks.

5. Question: Must contractors bid all task orders at dollar amounts above \$100k amount?

Response: No; there is no requirement that you bid on all task orders above \$100k.

6. Question: What is anticipated percentage of tasks that might require Design/Build?

Response: There is no way to anticipate this percentage.

7. Question: Will task orders be let for Design only? Or if not will any design effort spent during development phase be reimbursable? (concern being; if award a D/B task order that is then subsequently canceled, what would be recourse, REA?)

Response: There will be no task orders issued for design only. If a task order is canceled after award the AOC would negotiate a settlement fair and reasonable to both parties.

8. Question: Since Liquidated Damages are to be determined per task order at a later date, can you provide a "typical" scenario or some historical basis?

Response: There is no "typical" scenario or historical information to provide. Typically, damages are determined via a formula using the Government estimate.

9. Question: On pg 53 Of 60 it makes reference to a "seed project", if any. Can you confirm that there is or is not one to price at this time.

Response: There is no seed project; see our response to Question No. 3.

10. Question: What type of projects will be included?

Response: A list of representative projects is located on page 55 of 60 of the RFP.

11. Question: How will the Task Orders be priced?

Response: Each contractor shall provide a firm, fixed-price for each task order offered as they would price any construction project.

12. Question: Does the IDIQ Contract have previous history?

Response: Yes; we have been using the IDIQ construction contract for at least ten (10) years.

13. Question: In addition to our historic building experience would the AOC also consider additional Project Descriptions that were not performed in historic buildings but that demonstrate experience in the relevant services as listed in the RFP? This would allow General Contractors to effectively demonstrate experience working in historic structures as well as their capability to successfully perform all the services that AOC would need under this contract.

Response: The Government anticipates that the majority of work performed under this contract will involve occupied monumental historic buildings. The Government expects that successful experience in these structures demonstrates that a contractor is also qualified to successfully perform construction projects in areas other than historic buildings.

14. Question: In accordance with the RFP, Page 53, Section AOC52.236-13, paragraph (d) we request clarification of the following:

RFP, page 58 of 60, Section M.B Evaluation Factor 1 requires “experience managing and completing multi-construction projects” and requires 5 examples. “Multi-construction” projects can have several interpretations. One possibility is that it refers to task order based IDIQ contracts to demonstrate experience. Another possibility is that it means varied types of single stand alone projects and that is the experience which is required to be demonstrated. Please clarify what is requested. In the absence of such clarification we will assume that either of the above possibilities or a combination of the two can be used to demonstrate experience.

Response: The key is that your experience must be in occupied monumental historical buildings. Whether it is from task orders or stand alone contracts is immaterial.

15. Question: Is it required that all of the past performance submitted by the contractor be within historic buildings? Our firm has both high dollar construction experience as well as, high dollar construction experience in historic buildings; however, we don’t know if we are reading the evaluation factors correctly...see the below sections from the RFP.

Section M1 seems to suggest that the government is trying to determine if the contractor can perform in this environment rather than making it an absolute requirement that all of the experience submitted be exactly as it is listed in section L3. Please clarify.

Response: No, but as the majority of work will be performed in occupied, monumental historic buildings the Government is keenly and specifically interested in assessing your experience in monumental historic buildings and your ability to successfully perform under such strict requirements.

16. Question: If all past performance is required to be in historic buildings at the dollar value stated within the last 5 yrs, will the government allow the contractor to submit past performance that meets either the dollar value threshold or the historic building requirement? Please advise.

Response: No; experience must meet the dollar threshold and the historic building requirement.

17. Question: The list of possible ratings on page 2 of the provided Past Performance Questionnaire (PPQ) begins with “Satisfactory.” However, the instructions below the list refer to the possibility of an “Outstanding” rating, and previous AOC PPQs we have seen have included an “Outstanding” rating. Should the list of possible ratings on this form also include “Outstanding”?

Response: Yes; a corrected questionnaire is included with this amendment. If questionnaires have already been submitted there is no need to resubmit.

18. Question: Please clarify the intent of the AOC Vendor Request Form (AOC Form 34-04-01). Is this form for reference only at this time or should the offeror include a completed copy in the Price Proposal?

Response: This form is for reference purposes for now. The form will be used later to enter any new contractors (contract awardees) in our computer system.

19. Question: On page 55, under Subfactor 2, the RFP states that "Personnel shall meet experience qualifications included in the special contract requirements or specifications, as applicable." Please clarify to which section(s) of the RFP, if any, this statement refers.

Response: This is a typo. A revised page 55 of 60 is incorporated via this Amendment No. 2.

20. Question: A number of our example projects under Evaluation Factor 1 were performed for the AOC. Should we submit one PPQ to the Contracting Officer who oversaw these projects (in which case one PPQ would represent multiple example projects) or submit one PPQ for each project (in which case an AOC point of contact could potentially receive multiple PPQs)?

Response: You must submit 1 (one) PPQ for each project.

21. Question: For evaluation Factor #1-Specialized Experience, we are to submit relevant projects performed within the last 5 years. As we have done on past proposals for other federal government agency IDIQ's, we assume that the relevant projects can be current projects that are at least 50% complete. Please confirm.

Response: No. Only completed projects or projects that are substantially complete will satisfy this requirement. Substantially complete means the project is ready for its intended use or occupancy with only punchlist items remaining to be cleared.

22. Question: In Section L.1 of the solicitation it states that a Bid Bond is required in the amount of 20% of \$35,000,000.00. Since \$35,000,000 is the maximum amount per year and there will be six IDIQ contracts, is this statement correct? Please advise.

Response: This is correct. The Government is requesting bonding of 20% of the maximum yearly amount; bid bonds will only required this one time. However, performance and payment bonds shall be required upon task order award.

23. Question: Please reference block 13 (b) of Form SF1442. It states that an offer guarantee is required. Since the price schedule requires only G&A and Profit rates and pricing is not for any one specific construction project, please confirm whether a bid guarantee is required.

Response: The Bid bond amount is not based on the price schedule. Please refer to Clause "L1, OFFER GUARANTEE - CONSTRUCTION" on page 53 of 60.

24. Question: Does the contractor have the right to decline a task order?

Response: Yes. A contractor cannot be forced to accept a task order. All you have to do is decline to submit an offer in response to the Request for Proposal (RFP).

25. Question: Will the bid bond be released after the contract award? There is some confusion concern regarding the AOC's required amount (7mil) for the bid bond.

Response: No, in accordance with Article L1, "OFFER GUARANTEE – CONSTRUCTION", page 53(a) of 60, only offer guarantees other than bid bonds will be returned. The requirement for bid bonds for the basic "shell" contract has been deleted. A bid bond of not less than 20% of your task order price proposal shall be submitted along with your task order proposal. Revised pages are included with this amendment.

26. Question: Please reference the Representations and Certifications section of the solicitation. The title of Clause AOC52.209-1 "Organizational and Personal Conflicts of Interest" on page 48 of 60 includes the word "VOID." Please confirm that this clause is to be left blank by the offeror.

Response: This is a typo – please disregard the word "VOID" and fill out the clause.

27. Question: Please reference the AOC Past Performance Questionnaire form included in the solicitation. This questionnaire form references three categories for the rating: "S" for Satisfactory; "M" for Marginal; and "U" for Unsatisfactory. However, the instructions for filling out the form indicate a 4th category - "Outstanding" - which is not defined. Please confirm that "Outstanding" is a rating that can be used by the evaluator. If this is the case, we kindly request that the AOC Past Performance Questionnaire form be revised to reflect this clarification.

Response: See our response to Question No. 17.

28. Question: Please confirm that SF3881 and W-9 are the only forms to be submitted, and that the Architect of the Capitol Vendor Request Form is NOT to be submitted as part of the Price Proposal.

Response: All forms except for the "Request for Check of Criminal History Records" should be submitted with your price proposal.